

DRAFT MINUTES OF GLASBURY & DISTRICT COMMUNITY COUNCIL
BI MONTHLY MEETING HELD ON WEDNESDAY 15TH JANUARY 2014
AT 7.30 PM IN GLASBURY VILLAGE HALL

Present: Cllr Mr S. Lawrence (Chair), Cllr Mrs A. Boyle, Cllr Mr W. Kilner, Cllr Mrs P. Yeomans, Cllr Mr B. Price, Cllr Mr R. Joseph, Mrs J. Phillips (Clerk), County Cllr Mr C. Davies

1) **Apologies for Absence** - Apologies were received from Cllr Mrs R. Veal

2) **Declarations of Interest** - None

3) **Minutes of meeting held on 13/11/13 & Extra meeting on 4/12/13 & Sub Committee Meeting re Toilets on 8/1/13**

The minutes were read and signed as a true and accurate record. This proposed by Cllr Boyle and seconded by Cllr Price.

County Cllr Davies arrived.

4) **Matters Arising from above minutes**

Boughrood Post Office Canopy proposal – A local supplier who had been approached for a quote had replied to say they did not wish to do the work. There is concern that the type of item being sort may not be suitable for use in wet and windy conditions. Another supplier had been found and it was agreed to ask them for a quote. (Action Clerk)

5) **Vacancy for Councillors in a) Glasbury Ward, b) Boughrood Ward**

a) It was reported that two applications had been received for the current vacancy for a Councillor in Glasbury Ward. It was agreed that the two applicants be invited for interview and appointment on 29/1/14. Clerk to arrange. (Action Clerk)

b) Due to the resignation of Miss M. Sims on 18/12/13 and reaffirmed on 3/1/14 a vacancy had arisen for a Councillor in the Boughrood ward. PCC had been notified and a notice of vacancy had been completed and was being placed in notice boards. Should an election be requested then the cost to the Community Council will be £1000. If there are no requests for an election the position will be advertised with a view to the Community Council co-opting a new member. (Action Clerk)

6) **Review of Policies – Effectiveness of Internal Audit Report, Planning Policy, Welsh Language Policy**

The vacancy for internal auditor was currently being advertised. The Effectiveness of Internal Audit report had been completed and was agreed. The planning policy of the CC was discussed and it was agreed that it needed to be updated. Clerk to take advice and draw up proposals in time for the next meeting. It was also agreed that a Welsh Language policy is to be written (Action Clerk)

7) Planning Matters including PCC LDP update

GCC were consulted on the following applications:-

GCC did not return any comment on:-

P/2013/1103 8/11/13

Full: Change of use from school and schoolmasters house to residential dwelling and reinstatement of chimneys at Ffynnon Gynydd School, Ffynnon Gynydd
– Mr David Mann

PCC Ref: P2013 1055 18/12/13 Additional Information Consultation

Full: Erection of a single wind turbine (hub height 55m; maximum blade tip height 84m) together with an accompanying access track, electrical switchgear housing, underground cabling, temporary construction compound and associated hard standing at Wernoog, Clyro
– Mr & Mrs S. Morris
(Consulted as a neighbouring Community Council)

PCC Ref: P/2013/1195 16/12/13

Householder: Erection of a two storey extension at Radnor House, Llowes
– Mr M. Harding

Applications permitted by PCC

PCC Ref: P/2013/0767 4/12/13

Full: Installation of a single wind turbine with a hub height of 37m and ground to tip height of 48.3m at Upper Pengarth, Llandilo Graban – Mr C Bagley.
(Consulted as a neighbouring CC)

P/2013/1103 24/12/13

Full: Change of use from school and schoolmasters house to residential dwelling and reinstatement of chimneys at Ffynnon Gynydd School, Ffynnon Gynydd
– Mr David Mann

PCC LDP Update – An update on the candidate site status within the PCC LDP process had been received and was reported on. It appears that only three sites have progressed to the next stage of the process and are all in Boughrood. These are site 214 Artours Field, site 1094 Land Adjoining Beeches Park, site 1053 Part Field no.8273 Station Road.

8) Gwernyfed Community Council request for assistance re proposed change of speed limit on Glasbury Bridge

It was reported that Gwernyfed Community Council had been in negotiation with Powys County Council regarding the speed limit in the vicinity of Glasbury Bridge. It is proposed to change the speed limit which runs across Glasbury Bridge to the junction with the Scout Hut from 40mph to 30mph. There is a moratorium on road traffic orders within Powys CC at present and Gwernyfed CC had requested support from Glasbury CC to assist with financing this matter for the section of Glasbury Bridge that was in the Glasbury CC area. It was agreed to support the project and contribute the £639.60 plus VAT as requested by Gwernyfed CC, when the works are completed. This was proposed by Cllr Boyle and seconded by Cllr Kilner. Gwernyfed CC to be notified (Action Clerk)

The question was raised whether the 30mph should be continued to the Toll House, Hampton Road Glasbury, however it is understood that this would mean running an electric cable along the entire distance as well as there is a need to illuminate a 30mph sign. This

would cost considerably more and such expenditure could not be justified for expenditure at this stage by Glasbury CC.

8) Proposed closure of Glasbury Public Conveniences by Powys CC on 31/3/14

A meeting of the toilets subcommittee and members of the public had been held on 8/1/14 to discuss the possibility of forming a voluntary group to set up a Trust to take on the running and operation of the toilets. This meeting had been very successful and a team of volunteers had committed their time and expertise to move the project forward.

The same subcommittee had met with Gwernyfed Community Council on 13/1/14 to discuss the matter. The minutes of this meeting were distributed to all present and approved. This was proposed by Cllr Boyle and seconded by Cllr Lawrence. Gwernyfed Community Council had committed to grant fund the Trust £2000 annually.

It was agreed that this was a positive way forward. The CC then considered its position regarding grant funding the Trust. This was agreed at £3000 for the financial year 2014/15.

County Cllr Davies confirmed that the issue of whether or not Business Rates would have to be paid for public toilets was being discussed within PCC with no resolution as yet.

10 Financial Matters a) Bi Monthly Finance Report b) Set Budget for 2014/15

a) A finance report to date was distributed and approved. The payment of expenses to the clerk for two months was approved as was a payment for overtime. Time sheets and expenses sheet were signed by the Chair. Approval of invoices due to PAVO for processing the PAYE were agreed. Bank account signatories were also updated.

b) The budget for 2014/15 was discussed in much depth and approved. The precept request was set at £13000. This was proposed by Cllr Boyle and seconded by Cllr Joseph.

Whilst reviewing the budget the condition of the CC assets was discussed and it was agreed that Cllr Price would take over the role of inspecting assets for insurance purposes in the Boughrood Ward. (Action Cllr Price)

It was also discussed whether the One Voice Wales membership should be renewed next year. It was felt that it had not provided any support to the CC regarding issues such as toilets. This to be considered again at the time of membership renewal.

It was noted that the CC annually budgets two grants to village halls. It was clarified that the Village Halls need to apply for these grants in the form of a letter to the CC, indicating why the grant is needed and enclosing a copy of their audited annual accounts. The CC will then consider the application and if approved issue the grant. Cllr Yeomans and Cllr Lawrence to inform the village hall committees.

9) Discuss and formulate response to complaints received

It was reported that following the CC meeting of 4/12/13 a complaint had been lodged with the Clerk by Cllr Yeomans regarding an alleged comment made during that meeting by Cllr Price. The Clerk had dealt with this issue by speaking with both parties individually and the matter had been resolved. This was confirmed by Cllr Yeomans.

It was reported that a separate complaint had been lodged on 12/12/13 directly with the Chair regarding the meeting of 4/12/13 by Cllr Sims, who had not attended that meeting, although had been invited to attend. All correspondence from Cllr Sims received directly by the Chair (and copied to the Clerk) and directly to the Clerk since 12/12/13 was examined and considered. Members of the Community Council concluded that from the correspondence received from Cllr Sims it appeared that having made a complaint via email to the Chair of the Council, on 12/12/13 Cllr Sims then resigned as a member of the Community Council on 18/12/13 because the email had not been acknowledged. It was also noted that Cllr Sims then referred the matter direct to the Clerk on 31/12/13. Cllr Sims then emailed the clerk again on 2/1/2014, reiterating her resignation due to the lack of response to her email dated 31/12/13.

The Chair explained that he had not responded to her email because unfortunately he did not receive any of the correspondence sent to his BT email address as he had been experiencing ongoing problems with his broadband connection.

It was considered that the Community Council did not have any obligation to acknowledge emails within the short timescale expected by Cllr Sims especially during the build up to and over the festive period. However the CC sympathised with her frustration and agreed that under normal circumstances an acknowledgement would have been sent sooner.

It was noted that all emails sent directly to the Clerk had been duly acknowledged and Cllr Sims had been notified that, as required by the standing orders of the CC, all matters would be referred to and discussed by the Community Council at the next scheduled meeting. It was noted that it had been unfortunate that Cllr Lawrence had been experiencing problems with his email account and therefore had not received the initial emails Cllr Sims had sent him. It was agreed that the Chair would write to Miss Sims explaining the unfortunate situation and apologise. (Action Cllr Lawrence)

10) Playground Report

Cllr Yeomans reported that there had been a meeting of the playground committee to discuss additional fencing that is required and a meeting is to be arranged with Steve Butcher from PCC to discuss a few outstanding issues for insurance purposes. (Action Clerk)

11) Development of webpage update

The development of the new web page was underway and New Millennium had sent some ideas to the Clerk, but these were received too late for consideration at the meeting. Clerk to forward information to Councillors by email. (Action Clerk)

12) General Correspondence Received

Powys County Council

1. Funding Opportunities Dec 13
2. Council Tax Reduction Scheme 2014/15 Consultation
3. Powys Rural Housing Newsletter
4. Invite to Budget Workshop – Brecon 15/1/14
5. One Powys – Show Cards consultation
6. Rural Fuel Rebate

Welsh Government

1. Kirsty Williams - Planning (Wales) Bill
2. Community & Town Council Expenditure Limits 2014-15
3. Proposed Revocations and Remaking of the Accounts and Audit (Wales) Regulations 2005

One Voice Wales

1. Natural Resource Management Bulletin - December 2013
2. WLGA Memorandum of Understanding
3. 'Words into Action' 2014
4. Asset Skills Wales discounted 1 day course - Promoting Energy Efficiency
5. Community Activities The Great War
6. Council Tax Reduction Scheme Review
7. All Wales Training Programme 2014
8. Appointment of Chair to the Wales Tourism Advisory Board

9. Appointment of Tax Professional & Academic Member to the Welsh Government Tax Advisory Group
10. Building Communities - recruiting for Chair and Trustee Directors
11. Buildings Management Shared Learning Seminar
12. Devolution of Services - Powys CC: Meeting 7/1/14
13. Post Office Advisory Council
14. Standing Orders update
15. Training courses, various dates
16. Training Programme 2014
17. Wales against illegal money lending
18. Wales Remembers 1914-1918
19. War Memorials
20. Public Appointments Opportunities
21. Buckingham Palace Garden Party tickets – Cllr Lawrence did not wish to attend.
22. Agenda etc for area meeting 17/1/14

Other

1. Hay NPT Monthly Report Dec 2013
2. Police and Crime Commissioner October Newsletter
3. Mid Wales Housing – Christmas Wishes & December bulletin
4. Police and Crime Commissioner for DPP – Merry Christmas
5. Clerks & Councils Direct Booklet
6. Kirsty Williams & Roger Williams – Xmas Card
7. Application for financial assistance - Marie Curie Cancer Care
8. Hay police Christmas Presence! Operation SANTA (safe and nice to all)
9. Maggie Sims CHC Decision that Stroke Unit Goes to Brecon
10. Talking Books Wales – application for financial assistance
11. Maggie Sims Bronllys Hospital The Here and Now

13) Reports from Councillors

Boughrood Depot Lights – it was again reported that there are an excessive number of lights on during the night at the depot, with cuts being made by PCC perhaps some of these should be turned off. County Cllr Davies had looked into the matter and agreed to follow this up further. (Action County Cllr Davies)

Drain near Llanstephan Church – it was reported that a drain in the road near Llanstephan Church perhaps should have a cover on it (Action County Cllr Davies)

Field near the Old School, Glasbury – it was reported that members of the public were using the field near this property as a public footpath and residents had concerns about it. It was agreed that the land in question was privately owned and the resident needed to approach the landowner directly.

Keys for Glasybont gate – it was reported that these keys had been handed to the Clerk and needed to be placed in an appropriate place for access in an emergency. The emergency phone number on GlasyBont Gate also needed to be updated. Glasbury Service Station to be contacted to see if they would assist with this matter (Action Clerk)

14) Date of Next Meeting- Wednesday 12th March 2014 at 7.00pm at Glasbury Village Hall.